

# **Proof of COVID-19 vaccinations – an instructional guide**

- How to create a myGov account
- How to link Medicare to myGov
- How to get your proof of vaccinations

This information is current as at 3 November 2021.

Please check the Services Australia website at servicesaustralia.gov.au for the latest information.

#### Video tutorial: How to create a myGov account



# How to create a myGov account



The transcript of this video is available in <u>12 languages</u>

## Video tutorial: How to link Medicare to myGov using Medicare card



The transcript of this video is available in 20 languages

# How to get proof of vaccinations through myGov

1. Go onto your web browser on your smart device or computer (e.g. Safari, Microsoft edge, internet explorer). In the search field, type ' <b>my.gov.au</b> ' and press enter	2. Sign into your myGov account using your myGov user name and password, then press ' <b>Sign in</b> '	3. Enter the 6 digit code you will receive on the mobile phone number assigned to your myGov account, then press ' <b>next</b> '	4. Ensure you have your Medicare linked to your myGov account, then select ' <b>Go to Medicare'</b> in the Proof of COVID- 19 vaccination quick link.	5. Select ' <b>View</b> history'	6. Select the name of the person under 'Select whose documents you want to view' then press 'View immunisation history statement' or 'View COVID-19 digital certificate (PDF)'
my.gov.au S Cancel	Australian Government	Australian Government <b>myCov</b>	Menu Sign out Sign out	medicare Get proof of your vaccinations	get their own immunisation history. Select whose document you want to view:
<b>Sign-in - myGov</b> my.gov.au	Sign in to myGov	Enter code	Good afternoon		
Switch to Tab	Choose how to sign in from these 2 options	We sent a code to your mobile.	Last sign_in: 10 October 2021 11:20:40 am AEDT	Immunisation history	COVID-19 digital certificate
Sign out - myGov my.gov.au/mygov/content/html/successful-signout.html	Using your myGov sign in details	Code		immunisation history statement	COVID-19 vaccination details recorded on the Australian Immunisation Register. It will
Google Search	Username or email			COVID-19 digital certificate	required COVID-19 vaccinations or have a medical contraindication to COVID-19
C my.gov.au		l didn't get my code 🗸	Government support for Coronavirus. If your	View history	vaccines.
Home - myGov	Forgot username		circumstances are affected by Coronavirus (COVID-19), you may be		View COVID-19 digital certificate (PDF)
my.gov.au	Password	Cancel Next	eligible for support, such as the		Share with check in app
Home - myGov my.gov.au	Do not show others your password		COVID-19 Disaster Payment.	International COVID-19 Vaccination Certificate	Add to Apple Wallet
Services - myGov	Show		Apply for support >	You must use the International COVID-19	Immunisation history statement
			Quick links	Vaccination Certificate as proof of your vaccinations if travelling overseas. It shows all	Your immunisation history statement shows
qwertyuiop		About myGov Copyright	Proof of COVID-19 vaccination	COVID-19 vaccine doses you have recorded on the Australian Immunisation Register.	Australian Immunisation Register.
asdfghjkl	Sign in	Contact us Security	Go to Medicare >		View immunisation history statement (PDF)
☆ z x c v b n m ⊗		Terms of use Ask a 🔨	Ask a 🔨	Request a certificate	

#### How to get proof of vaccinations through the Express Plus Medicare app



# How to add your COVID-19 Digital Certificate to your state check-in app

- 1. Sign into your Express Plus Medicare app
- 2. Select 'Proof of vaccinations'
- 3. Select 'View history'
- 4. Select 'Share with check in app'
- 5. Choose the state check in app you would like to save your COVID-19 Digital Certificate to, and press 'Share'
- 6. Read the Terms and Conditions page, then press 'Agree and share'
- 7. A warning message will appear advising you will be leaving the Express Plus Medicare app, press 'OK'
- 8. Follow the prompts provided through your state check-in app. For further queries about the state app, contact your state government.

\*For NSW customers – if they don't already have the Services NSW app, they will need to download this and create a log-in.

## How to get your International COVID-19 Vaccination Certificate

1. Sign into Express Plus Medicare app. Select ' <b>Proof of</b> vaccinations'	2. Select ' <b>Request</b> a certificate'	3. Select your name, then press <b>'Next</b> '	4. Press ' <b>Next</b> '	5. Select the passport you will be using, then press ' <b>Next</b> '	6. Enter your valid passport details, then press ' <b>Next</b> '
Express Plus Medicare () Welcome Last login 13 Oct 2021 at 1:44:39 pm Tasks	medicare       ×         Get proof of your vaccinations	Certificate     X	Vaccination status for r	medicare       ×         Back       We'll add your passport details to your certificate	Medicare       ×         < Back
You have no current tasks Claims Make a claim View claims history Services	Immunisation history You can view your: • immunisation history statement • COVID-19 digital certificate View history	You can request a certificate by entering details from your or your child's passport. You can only request certificates for you or your child if they're under 14 and on your Medicare card.	The following vaccinations will appear on your International COVID-19 Vaccination Certificate.  Pfizer Comirnaty - 2 Date of vaccination 2 September 2021 Country of vaccination AUS Pfizer Comirnaty - 1 Date of vaccination 11 August 2021 Country of vaccination AUS	We'll add your passport details to your certificate I am using: an Australian passport a foreign passport linked to a valid Australian visa.	Enter your details exactly as they appear on your Australian passport. If the details don't match you'll need to contact the Australian Immunisation Register on 1800 653 809. Document No. <b>2</b>
Image: Arrow of the second	International COVID-19 Vaccination Certificate You must use the International COVID-19	Before continuing, read the International COVID-19 Vaccination Certificate privacy notice 2 <sup>st</sup> for information on how we collect and handle your personal and sensitive health information.	If these details are incorrect, ask your vaccination provider to update the details on the Australian Immunisation Register. If details are missing, it can take up to	If your foreign passport isn't linked to an Australian visa, contact the Australian Immunisation Register on 1800 653 809.	Date of Expiry 7 Day Month Year
(G) 프 프 Home Card Menu	Vaccination Certificate as proof of your vaccinations if travelling overseas. It shows all COVID-19 vaccine doses you have recorded on the Australian Immunisation Register. Request a certificate	Select whose certificate you want to request: <ul> <li>1</li> </ul>	10 days for a vaccination provider to report your vaccination information. Next Cancel	Next Cancel	About the passport holder Name  Pamily Name

## How to get your International COVID-19 Vaccination Certificate - cont.



# How non-Medicare eligible people can get their proof of vaccinations

People not eligible for Medicare can get their proof of vaccination by signing up for an Individual Healthcare Identifier (IHI) through their myGov account.

They'll need one of the following identification documents:

- passport, with a valid Australian visa
- Australian driver licence.

We'll use these documents to verify their identity and give them an IHI.

Follow these steps to get an IHI online:

- 1. Sign in to myGov
- 2. Select services or link your first service
- 3. Select Individual Healthcare Identifier (IHI) service from the list
- 4. Follow the prompts to link the service.

For more information, go to Individual Healthcare Identifiers - Services Australia

## How people can get paper proof of vaccinations

To get a paper copy of their immunisation history statement or COVID-19 digital certificate, people can:

- call the Australian Immunisation Register (AIR) on 1800 653 809
- call Medicare on 132 011
- ask their vaccination provider (e.g. GP, Aboriginal Medical Service, pharmacist) to print a copy.

When you call AIR or Medicare, let us know if you need an interpreter and we will arrange one for free.





# For more information

- servicesaustralia.gov.au/covidvaccineproof
- How to get proof of your COVID-19 vaccinations factsheet available in 58 languages
- <u>Community resources</u>
  - CALD eKit includes translated factsheet and posters
  - Indigenous eKit includes an audio in Walpiri (other languages will be available soon)
- Translated myGov videos:
  - How to create myGov
  - How to link Medicare to myGov